

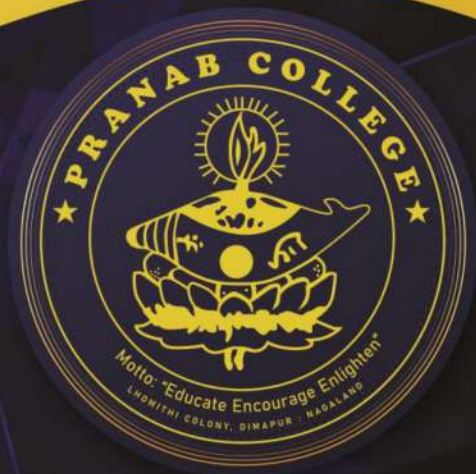
PRANAB COLLEGE

UGC recognized and NAAC Accredited

(Boys & Girls) Stream: Arts & Commerce

Motto: "Educate Encourage Enlighten"

Managed by: BHARAT SEVASHRAM SANGHA



PROSPECTUS

CONTENTS

1.	A BRIEF PROFILE OF THE COLLEGE	1
2.	ABOUT THE SPONSORING AUTHORITY OF THE COLLEGE	2
3.	VISION & MISSION OF THE COLLEGE	2
4.	COURSES OFFERED	3
5.	ADMISSION PROCEDURE	3
6.	ELIGIBILITY CRITERIA	3
7.	FEE STRUCTURE	4
8.	ADDITIONAL FEES	4
9.	FORMAL UNIFORM FOR STUDENTS	4
10.	GENERAL RULES & REGULATIONS	5
11.	CODE OF CONDUCT FOR STUDENTS	5
12.	EXAMINATION RELATED RULES	7
13.	MARKS WEIGHTAGE	7
14.	GRADING SYSTEM	7
15.	ELIGIBILITY FOR WRITING IN EXAMS	8
16.	PROMOTION – ADMISSION TO SUBSEQUENT CLASS/SEMESTERS	8
17.	BACKLOG PAPERS AND TIME DURATION FOR CLEARING	8
18.	LIBRARY	8
19.	FACILITIES IN THE COLLEGE	9
20.	STUDENTS UNION	10
21.	IMPORTANT DATES TO REMEMBER	10
22.	MERIT & POST METRIC SCHOLARSHIPS/STIPEND	10
23.	ACTIVITIES TO ASSIST THE CURRICULUM	11
24.	VARIOUS COMMITTEES AND CELLS IN ACTION	12
25.	ADMINISTRATION	12
26.	FACULTY PROFILE	12
27.	NON-TEACHING STAFF	15



Amidst the decades old political turmoil and dismal lack of higher educational facilities, especially for women in the mid-eighties, Pranabananda Women's College was established as the first women's college in Dimapur, Nagaland in 1991. It received recognition and permanent affiliation under Nagaland University in the year 2004 and got recognition under sections 2(f) and 12(B) of the UGC Act. Guided by its motto "Tamso Ma Jyotir Gamaya" which means "Lead us from darkness towards the light", the college imparts education with a mission responding to the demands of time and specific needs of society, taking into consideration the social, economic, political and administrative challenges. The college was jointly founded and managed by Bharat Sevashram Sangh (Kolkata), a reputed global, philanthropic and charitable organisation and a host of senior citizens of Dimapur with Late Manik Bhattacharjee as the first Chief Organiser and the Founder Secretary.

Pranabananda Women's College vision was to impart "Holistic education for the empowerment of women" and was guided by the philosophy that there is a latent potentiality in each individual, which properly harnessed makes the individual an asset to the society. This leads to national objective for creating a strong base for human resource development. The college imparts quality and holistic education in Arts and Commerce at the undergraduate level and Sociology at the Post-Graduate level. In 2016, the college became the first Women's college in Nagaland to be accredited by NAAC and the reaccreditation was assessed in 2nd cycle by NAAC in the year 2023.

Pranabananda Women's College has attained the trust and reputation for its excellence, discipline, inclusiveness and service to the society. Serving the society for more than 3 (three) decades, Pranabananda Women's College has also reasonably achieved the goal of the pioneers to provide higher education to the girls of Nagaland.

The dynamic change in the education system of India with the introduction of NEP 2020 and implementation of FYUGP under NEP 2020 by the Nagaland University in 2022, the managing authority of Pranabananda Women's College decided to provide opportunity to both the gender to avail the holistic and quality education provided by the Institution. In order to create employability Skills among the youths in the society, the college will offer Multidisciplinary Courses, Value added courses and Skill enhancement courses to the youths of the Society. With these objectives, the nomenclature of the college is changed to "PRANAB COLLEGE" for boys and girls with its motto "Educate Encourage Enlighten".

THE AIMS AND OBJECTIVES

- i) The College is guided by the philosophy that there is a Potentiality latent in each individual, which when harnessed makes the person a worthy member of the society.
- ii) To create an environment for the youths to have the opportunities to learn, engage and excel in their chosen fields so that they can act as an active partner of social reconstruction, national rejuvenation and welfare of mankind.
- iii) To make education more inclusive, equitable and holistic. To focus on the development of 21st century skills such as critical thinking, creativity and problem-solving.
- iv) To promote the exchange of knowledge, research and innovation and equip the students with the skills needed to meet ever-changing labour markets.

The college aspires to be a vibrant hub of education excellence, where diversity is celebrated and students are empowered to reach their full potential. With this view, the college imparts quality education in Arts and Commerce subjects at the undergraduate and Sociology at the postgraduate level.

SPONSORING AUTHORITY



The College has been sponsored by Bharat Sevashram Sangha (Head Office-211, Rash Behari Avenue, Kolkata – 700019), a spiritual brotherhood of monks and selfless workers devoted to the services of humanity. It was founded in 1917 by the illustrious patriot Acharya Srimat Swami Pranabanandaji Maharaj. It is purely a philanthropic and charitable organization with non-sectarian, non-communal and non-political character and outlook. The Sangha has been operating several educational institutions in different places all over the country and also abroad. The main function of the institution is to impart quality education which makes ideal personages and helps to build a powerful nation.

VISION & MISSION

- To impart inclusive, equitable and holistic education for the youth of the society.
- To create an atmosphere favourable to moral and spiritual growth.
- To provide quality education so that learners can become responsible social assets.
- To promote the exchange of knowledge, research and innovation and equip the students with the skills needed to meet ever changing labour markets.
- To create a sense of national integrity that is secular and multi-cultural with respect to tolerance of all cultures and religions.

COURSES OFFERED

- **BA and B. Com** Four years Undergraduate Programme spread over eight semesters in Arts & Commerce. (Multiple entry and exit)
- **M.A. (DEPARTMENT OF SOCIOLOGY)**

INSTITUTE OF INFORMATION TECHNOLOGY & SKILL TRAINING CENTRE (IISC)

Pranab College has partnered with the Institute of Information Technology and Skills Development Centre (IISC) to establish a dedicated unit on campus, marking a groundbreaking initiative for our institution. IISC is committed to providing students with vital digital skills and practical knowledge necessary for today's workforce. The centre offers a wide range of training programs, including computer basics, graphic design, UI/UX, photography, Tally, and Drone management, ensuring that students are fully equipped to excel in a technology-driven environment. Beyond technical training, IISC places a strong emphasis on developing soft skills, offering various sessions aimed at improving communication, teamwork, and problem-solving capabilities. Students who successfully complete our programs will receive certificates that validate their skills and boost their employability. Together, Pranab College and IISC are embarking on a transformative journey to prepare our students for successful careers in the digital era!

PROFILE OF FACULTY – DEPARTMENT OF INFORMATION TECHNOLOGY

SL NO	NAME	Designation	Qualification
1.	ALEMJUNGSHI IMCHEN	COMPUTER FACULTY (HOD)	MSCIT
2.	IMTINECHET IMCHEN	COMPUTER FACULTY	B.E. CIVIL
3.	AOCHUJANG IMCHEN	COMPUTER FACULTY	B.CA
4.	PANGERTOSHI IMSONG	COMPUTER FACULTY	B.E. ELECTRONIC



COURSE STRUCTURE OF IT:

LEVEL 1			
B.A. /B.Com 1 st Semester		B.A. /B.Com 2 nd Semester	
1	COMPUTER BASIC: <ul style="list-style-type: none"> ➤ FUNDAMENTALS OF COMPUTER ➤ COMPUTER HARDWARE OVERVIEW 	1	MICROSOFT POWERPOINT <ul style="list-style-type: none"> ➤ CREATING PRESENTATION ➤ ADDING GRAPHICS, EFFECTS AND ANIMATION ➤ VIEWING A PRESENTATION
2	OPERATING SYSTEM OVERVIEW	2	DIGITAL MARKETING
3	BASIC AND ADVANCE TYPING APPLICATION		<ul style="list-style-type: none"> ➤ GOOGLE ADS/ KEYWORDS ➤ SOCIAL MEDIA ADS ➤ WORDPRESS
4	MICROSOFT OFFICE APPLICATION <ul style="list-style-type: none"> ➤ CREATING DOCUMENTS USING MICROSOFT WORD ➤ ORGANIZING DOCUMENT WITH TABLES AND GRAPHICS ➤ DOCUMENT SECURITY 	3	WEBSITE DESIGNING SKILLS <ul style="list-style-type: none"> ➤ DOCUMENT SECURITY

LEVEL 2			
B.A. /B.Com 3 rd Semester		B.A. /B.Com 4 th Semester	
1	DATA ENTRY <ul style="list-style-type: none"> ➤ ENTERING AND FORMATTING DATA IN WORKSHEET ➤ GRAPHIC PRESENTATION OF DATA ➤ WORKBOOK OPERATION 	1	GRAPHIC DESIGNING <ul style="list-style-type: none"> ➤ FUNDAMENTALS AND PRINCIPAL OF GRAPHIC DESIGNING ➤ DESIGNING USING ILLUSTRATOR ➤ POSTERS AND BANNER MAKING
2	DESKTOP PUBLISHING <ul style="list-style-type: none"> ➤ DIGITAL ART 	2	PHOTOSHOP
3	PRINTING AND FUNCTIONS <ul style="list-style-type: none"> ➤ TYPES OF PRINTERS ➤ LASER PRINTERS ➤ DIGITAL PRINTERS 		<ul style="list-style-type: none"> ➤ UNDERSTANDING PRINCIPLES OF DESIGN AND LAYOUT ➤ DEVELOP SKILLS IN CREATING PROFESSIONAL QUALITY DOCUMENTS ➤ LEARN TECHNIQUES FOR PREPARING DOCUMENT FOR PRINTING AND DISTRIBUTION.

LEVEL 3			
B.A. /B.Com 5 th Semester		B.A. /B.Com 6 th Semester	
1	LASER WORKS: <ul style="list-style-type: none"> ➤ SOFTWARE/ FUNCTION OF CO2 LASER MACHINE ➤ ENGRAVING USING CO2 LASER MACHINE ➤ CUTTING USING CO2 LASER MACHINE 		<u>FOR ARTS STREAM</u> <ol style="list-style-type: none"> 1. CNC MACHINE WORKS 2. PHOTOGRAPHY AND PHOTO EDITING 3. DRONE OPERATIONS AND MANAGEMENT
2	FIBER LASER MACHINE <ul style="list-style-type: none"> ➤ SOFTWARE/FUNCTIONS OF FIBER LASER MACHINE ➤ ENGRAVING ON METALS AND TILES USING FIBER LASER MACHINE 		<u>FOR COMMERCE STREAM</u> <ol style="list-style-type: none"> 1. ADVANCE FEATURES OF TALLY 2. ACCOUNTS AND INVENTORY MAINTENANCE 3. GOODS AND SERVICE TAXES (GST)
	(ART STREAM) UI/UX <ol style="list-style-type: none"> a. LEARNING THE CONCEPT OF MOBILE APP b. DESIGNING APP LAYOUT c. GRAPHIC LAYOUT OF APP (COMMERCE STREAM): ACCOUNTING USING ADVANCE EXCEL WORKSHEET: INTRODUCTION ON TALLY		<u>SOFT SKILLS (Arts and Commerce)</u> RESUME WRITING, PRESENTATION, LEADERSHIP, TIME MANAGEMENT AND WORK ETHIC

ADMISSION PROCEDURE

- After declaration of HSSLC result, the office of the Principal will issue necessary information regarding admission.
- Application forms with Prospectus will be available from the college office during working hours on payment of prescribed fee & also available at the website of the college.
- Admission is given based on CUET and first-come, first-served basis with a personal interview along with original documents for verification & accompanied by the Parent/Local guardian.
- Duly filled forms with the following documents to be submitted in the office on or before the last date:
 - One self-attested copy of HSSLC Admit Card, Mark sheet & Pass Certificate.
 - Three recent passport-size photographs.
 - Transfer Certificate from the last institute attended.
 - SC/OBC/PWD Certificate if applicable.
 - 5% seats are reserved for benchmark disabled students, (40%) students certified by the Medical Authority with relaxation of 5 years age.
 - Students from other than Nagaland Board are to submit original Migration Certificate.

ELIGIBILITY CRITERIA

For Four Years Undergraduate Program (FYUGP)

- Students desiring to enroll in BA/B.Com (1st semester) must have passed 10+2 or equivalent Exam from any recognized Board/ University and produce CUET score (if applicable).
- Students passed H.S. in Arts, Commerce & Science streams are eligible to take admission in BA/B.Com (1st semester) programme.

For Post Graduate (M.A. in Sociology)

- Students desiring to enroll in M.A. (Sociology) must have passed B.A. with a paper in Sociology from any recognized University.

FEE STRUCTURE

a) For Undergraduate Programme (B.A & B.Com)

INSTALLMENTS	1 ST SEMESTER	2 ND SEMESTER	3 RD SEMESTER	4 TH SEMESTER	5 TH SEMESTER	6 TH SEMESTER
1 ST INSTALLMENT	₹ 9,000.00	₹ 9,000.00	₹ 9,000.00	₹ 9,000.00	₹ 9,000.00	₹ 9,000.00
2 ND INSTALLMENT	₹ 8,100.00	₹ 8,100.00	₹ 8,100.00	₹ 8,100.00	₹ 8,100.00	₹ 8,100.00
TOTAL	₹ 17,100.00	₹ 17,100.00	₹ 17,100.00	₹ 17,100.00	₹ 17,100.00	₹ 17,100.00

N.B.:

- i) Uniform fee ₹3,500.00 (including Blazer) to be paid with admission of 1st semester.
- ii) Computer fee of ₹1,800.00 for six months (per semester) to be cleared within two months of admission.
- iii) The First Instalment will be paid at the beginning of each semester.
- iv) Fees once paid will not be refunded.

b. FOR POSTGRADUATE PROGRAMME

INSTALLMENTS	1 ST SEMESTER	2 ND SEMESTER	3 RD SEMESTER	4 TH SEMESTER
1 ST INSTALLMENT	₹12,000.00	₹ 12,000.00	₹ 12,000.00	₹12,000.00
2 ND INSTALLMENT	₹ 7,000.00	₹ 7,000.00	₹ 7,000.00	₹ 7,000.00
TOTAL	₹19,000.00	₹ 19,000.00	₹ 19,000.00	₹19,000.00

ADDITIONAL FEES (AS AND WHEN REQUIRED):

Transfer Certificate - ₹100/-

Character Certificate - ₹100/-

Duplicate Identity Card/Fee Card – ₹100/-

Bonafied Student Certificate – ₹100/-

Fees for Practical Exam (per subject) – ₹300/-

Additional fee for viva of dissertation for post graduate programme.

Any others fees fixed by the Nagaland University.

**Note: Fees once paid are non-refundable under any circumstances.*

UNIFORM FOR STUDENTS**➤ Boys' Uniform**

For Mon, Tue, Thurs & Fri: Navy blue pant with Sky blue and white stripe Shirt (white collar), navy blue necktie and formal black shoes with navy-coloured socks.

For Wed & Sat: Navy blue pants with an Olive-green polo shirt and formal black shoes with navy-coloured socks.

➤ Girls' Uniform

For Mon, Tue, Thurs & Fri: Navy blue pant with Sky blue and white stripe Shirt (white collar), navy blue necktie and formal black shoes with navy-coloured socks.

For Wed & Sat: Navy blue pants with Peach color polo shirt and formal black shoes with navy-coloured socks.

N.B.: Girls' student may opt. for Kurti and dupatta instead of a pant and Shirt.



GENERAL RULES & REGULATIONS

1. Students are expected to be regular in the classes and maintain a minimum of 75% attendance in all the Subjects.
2. The College authority does not accept any request for leave from the students. Requirements for leave has to be met from the 25% relaxation in attendance as allowed.
3. Any student found indulging in unfair means during examinations is liable for expulsion/ Cancellation of the Examination.
4. Use of tobacco products is strictly prohibited.
5. Use of Cell phones inside the classrooms is strictly prohibited. If found in use, it shall be confiscated.
6. No tribal student union or association shall be allowed to function without the prior approval of the College authority.
7. Ragging is banned.
8. Students are expected to keep their classrooms clean and hygienic.
9. For any wilful damage to the College property, fines will be realised/ recovered from the concerned student(s).
10. Students are expected to carry their Identity Card with them at all times.
11. Students who wish to take Transfer Certificate have to submit an application addressed to the Principal along with a no dues and clearance certificate issued by the Librarian. A 'No Objection' letter has to be procured from the University for transfer to another institution and for which an acceptance form has to be signed by the accepting College authority.

CODE OF CONDUCT FOR STUDENTS

If any student(s) found responsible for the violation of any clause mentioned below is subject to disciplinary action. College Authorities may initiate the disciplinary action against student(s) suspected of violating the code of conduct of student framed by the College within the jurisdiction of the Rules and Regulations of the College.

Do's

1. Comply with the written or oral communication of legitimate orders or directives from the College Authority.
2. Students can use only such facilities or types of equipment which are meant for the use of the students.
3. Punctual during academics, examinations, recreational activities or any such activity scheduled or event declared by the College.
4. College ID card and proper uniform are mandatory during academics, examinations or any such activity scheduled or event declared by the College.
5. Follow the outing or leave process as mentioned by the College.
6. When leaving the classroom, students should switch off the fans, lights and other electrical appliances.

Don'ts

1. Violate any of the clauses of the discipline system for students notified by the College from time to time.
2. Conduct anything in the academic functioning which may cause a threat to academic integrity.
3. Conduct anything that leads to ragging in any form as defined by the Anti-Ragging laws by the Indian Penal Code and the University Grants Commission.
4. Provide College Authority, Staff or students with false, misleading or incomplete information, forging or altering College records or documents, conspiring with or inducing others to forge.
5. Fail to appear or report to any College Authority in conjunction with any disciplinary matter at the specified time.
6. Theft, damage, defacement or destruction of any private or College property.
7. Use College property, services, facilities and information system for unauthorized purposes.
8. Use, abuse or interference with fire protection equipment or other safety system which could result in injury, death or substantial damage of property.
9. Possess items prohibited in the College campus or use of any such substance which constitutes a significant health hazard.
10. Disorderly conduct including verbal abuses, inappropriate behaviours prohibited by the College Authority.
11. Instigating a disturbance for violating College policies.
12. Conduct which causes physical abuse, threat to bodily harm and acting in a manner which causes a risk to bodily harm to any student or staff of the College.
13. Every conduct that amounts to Sexual Harassment as the rules and regulations laid by the statutory bodies and the regulatory authorities.
14. Unauthorized assembling of students within the campus which causes disturbance to the law & order of the College and damage to the College property.
15. Interfere with the rights and safety of another student, whether in class or on Campus and creating a hostile environment inside the Campus.
16. Form any organization or society, arrange events and collect funds without any prior permission of the College Authority
17. Violation of any sort pertinent to the Indian Penal Code.
18. Exit from the College campus in an unauthorized manner, meeting any unauthorized or unknown person during class hours without permission of the College Authority is not allowed.
19. Theft and mutilation of the library books, damage or defacing of the library property, and indulging in unlawful activities, incident or socially unacceptable behaviour will be taken as a serious misconduct and people indulging in, encouraging or abetting such activities and in possession of unauthorized library books are liable for punitive action by the College Authority.
20. Possession of mobile phone and related accessories in the examination hall is not allowed and strict disciplinary action and penalty shall be imposed on the students found guilty of breaching this rule.
21. Undue use of the laptops/mobile phone for recording videos, clicking objectionable pictures, playing loud music or any other activity that may cause disturbance to the fellow students is liable to disciplinary action against such student.

EXAMINATION RULES (BA/B.COM)

The semesters' examination process shall consist of internal and external exams. The internal assessment is done within the college and the external exams are conducted by the University. The duration of each semester will be six (06) months. The semester break up shall be as follows:

JUNE TO NOVEMBER SEMESTER I, III, V & VII	Both the internal assessments and end semester exams will be completed within this time frame for respective semesters.
DECEMBER TO MAY SEMESTER II, IV, VI & VIII	

MARKS WEIGHTAGE (BA/B.COM)

Internal assessment are conducted for all the papers and carries 25 marks. The End Term Exams are conducted for 75 marks (total marks 100). To pass, a student has to score a minimum of 40% marks in both internal and external exams in all the papers.

GRADING SYSTEM (BA/B.COM)

A Ten-Point Grading System is followed when converting the overall marks obtained by the students in the respective course.

MARKS (%)	LETTER GRADE		GRADE POINTS
90 to 100	O	Outstanding	For papers with 100 marks, the GP shall be the marks obtained divided by 10.
80 to 89.99	A+	Excellent	
70 to 79.99	A	Very Good	
60 to 69.99	B+	Good	
50 to 59.99	B	Average	For papers with 50 marks, the GP shall be the marks obtained divided by 5.
40 to 49.99	C	Passed	
Less than 40	F	Failed	

ELIGIBILITY FOR APPEARING IN EXAMS (BA/B.COM)

A student pursuing a degree course must score a minimum of 10 marks in each paper of more than 4 credit courses in the internal assessments and a minimum of 5 marks in each paper of less than 4 credit courses in the internal assessments.

PROMOTION – ADMISSION TO SUBSEQUENT SEMESTERS (BA/B.COM)

A student will be promoted to the next semester provided the student has passed in all papers of the previous semester. Further, students having a backlog of maximum two (2) papers are also considered for promotion and admission in the subsequent semester on the condition that backlog papers are cleared in the next corresponding semester.

BACKLOG PAPERS AND TIME DURATION FOR CLEARANCE

- 1st semester backlog papers to be cleared with the 3rd semester regular exam.
- 2nd semester backlog papers to be cleared with the 4th semester regular exam.
- 3rd semester backlog papers to be cleared with the 5th semester regular exam.
4. Backlog paper(s) of 5th and 6th semesters to be cleared during subsequent examinations for these semesters within 2 semesters.

LIBRARY

The college library has an ample collection of Text, Reference and unique collection of books. The institution also subscribes to department-wise journals and general magazines, including career & employment news. The library remains open on all working days between 8:30 a.m. to 2:30 p.m.

a) FACILITIES AT A GLANCE

1. OPAC & WEBOPAC
2. N-List (Free E-resources)
3. SOUL 2.0
4. Free Wi-Fi
5. Reprography (Xerox) & Printing

b) ISSUE OF BOOKS

Member	No. of Books	Period
Faculty	5	30 days
Students	2	7 days
Non-Teaching	1	15 days



ISSUE OF LIBRARY CARD & BOOKS

- Loss of Library card must be reported to the Librarian for renewal after realization of the prescribed charges.
- In the case of book loss, defaced or damaged, it shall have to be replaced with the same one or the present price of the book.

d) RENEWAL OF LIBRARY CARD

- The Library card has to be renewed at the start of each session/semester by bringing the card to the Librarian.



e) LIBRARY RULES

1. Personal belongings should not be carried inside the library. It should be kept in the shelves provided at the entrance of the library. However, students can carry a money purse & mobile with them inside the library. In case of loss, the library shall not be held responsible.
2. Students are required to return the books before the commencement of the end semester exams.
3. Tobacco products are strictly prohibited.
4. The librarian will have the authority to re-issue a book or recall a book issued if it is considered necessary in the interest of the institution.
5. Library card is not transferable. Please do not let others to use your card and N-list password for borrowing books & accessing e-resources.
6. A fine of ₹10/- per day per book will be charged if the book is not returned on the due date.
7. Maintain silence inside the library and handle books, computer & other things very carefully.
8. Members intending to terminate their membership will have to surrender their library cards and return the books. The librarian will issue a “No objection Certificate/No Due Certificate”.

FACILITIES

1. Well-furnished Library.
2. Modernized Classroom with LCD Projectors etc.
3. Modernized Computer Lab.
4. 24×7 Internet facility.
5. Wi-Fi facility inside the campus.
6. Basketball, Volleyball court & other sports facilities.
7. Annually published College Magazine titled ‘Pranab Vision’.
8. Annually published College Journal under ISBN
9. Free coaching on General Awareness and Quantitative Aptitude for Competitive Exams.
10. Wall Magazine for students focusing on current issues.
11. Sick Room.
12. Purified Drinking Water.
13. Grievance-Redressal Cell.
14. 24×7 Generator facility.
15. Canteen/Cafeteria.
16. Auditorium.
17. Bus Service



STUDENTS UNION

Each student of the College is a member of the Pranab College Students Union (PCSU). The office bearers of the Students' Union are elected from amongst the 'Class Representatives'. The tenure of the office bearers is for 1 year only. The students directly elect the Class Representatives.

The PWCSU comprises of the following posts:

- (i) President
- (ii) Vice-President
- (iii) General Secretary
- (iv) Asst. General Secretary
- (v) Games & Sports Secretary
- (vi) Asst. Games & Sports Secretary
- (vii) Cultural Secretary
- (viii) Representative to ANCSU



DAYS OF OBSERVANCE

1. 26th January: Republic Day
2. 8th March: International Women's Day
3. 27th May: College Foundation Day
4. 5th June: World Environment Day
5. 15th August: Independence Day
6. 26th September : NSS Day
7. 11th November; National Education Day
8. 26th November: Constitution Day



SCHOLARSHIPS/STIPEND

i) Government & Other Scholarships:

- a) The Government of Nagaland awards Merit scholarships to ST students who secure 75% marks and above in the HSSLC Examination.
- b) Post-matric scholarship is also available for ST students in the college. Grants are credited directly to applicants' bank accounts.
- c) UGC grants Conveyance Allowance to the eligible students.
- d) Some meritorious poor students are awarded with free/Half free studentship from the Management.
- e) The ISHAN UDAY scholarship scheme is open for all eligible students.

CO-CURRICULAR ACTIVITIES

- Seminars conducted by every department at regular intervals.
- Coaching Classes for competitive exams are conducted for students.
- Tutorial Programmes set to support students' additional needs.
- Literary Activities such as Essay Competitions, Debate, Quiz, and Extempore are being organized.
- Study Tours and Excursions are organised to strengthen the curriculum.
- Guest Lectures are organised to boost the curriculum as per the departmental suggestions.

COMMITTEES AND CELLS

- Internal Quality Assurance Cell (IQAC)
- Mentor-Mentee Cell.
- Innovation & Development Cell.
- Cyber Cell.
- Entrepreneurship Cell.
- Student's Election and Advisory Committee.
- Innovation and Development Cell.
- Career Guidance and Counselling Cell.
- Placement Cell.

CULTURAL COMMITTEE.

- Anti-ragging and Sexual Harassment Cell.
- Women Empowerment Cell.
- Magazine Committee.
- Literary Club.
- Music Club.
- Students' Grievance and Redressal Cell.
- Research and Development Committee.
- Alumni Association.
- Eco-Club.
- National Service Scheme (NSS) & Red Ribbon Club.
- Parent-Teachers' Association.
- Governor Acharya's Award Committee.



ADMINISTRATION

Name	Designation	Qualification
Dr. Santosh Kumar	Principal	M.Com, MBA, NET, Ph.D
Ms. C. Narola Ao	Vice-Principal	M.A.

DEPARTMENT**a) DEPARTMENT OF ENGLISH**

Dr. Sanjukta Bhattacharjee	Assistant Professor (HoD)	M.A. (Eng.), M.A. (Edu.), Ph.D
Ms. Meyisangla Jamir	Assistant Professor	M.A., NET, Ph.D (Pursuing)
Mrs. Anju Rai	Assistant Professor	M.A.
Ms. Rupa Dutta	Assistant Professor	M.A.

b) DEPARTMENT OF HISTORY

Mrs. N. Tainla Jamir	Assistant Professor (HoD)	M.A.
Ms. C. Narola Ao	Vice Principal	M.A.
Mrs. Imtijungla Longchar	Assistant Professor	M.A. , NET
Mr. I. Imkongakum Ao	Assistant Professor	M.A. , NET, Ph.D (Pursuing)

c) DEPARTMENT OF POLITICAL SCIENCE

Mr. Anil Kr. Das	Assistant Professor (HoD)	M.A.
Mrs. Atoholi H	Assistant Professor	M.A. , NET
Mr. Akash Bhattacharjee	Assistant Professor	M.A. , NET
Mr. H Kahoto Sumi	Assistant Professor	M.A. , NET

d) DEPARTMENT OF EDUCATION

Mr. Nayan Basu	Assistant Professor (HoD)	M.A.
Mrs. Gracia K Jimo	Assistant Professor	M.A.
Mrs. Rina Anal	Assistant Professor	M.A., NET
Mrs. Ulla Laureen Fernandez	Assistant Professor	M.A.

e) DEPARTMENT OF SOCIOLOGY

Mrs. Majakhon Kamei	Assistant Professor (HoD)	M.A., M.Phil., NET
Mr. Tongpok	Assistant Professor	M.A., NET
Ms. Olivia J Kikon	Assistant Professor	M.A., NET, Ph.D (pursuing)
Dr. A Cynthia Shikhu	Assistant Professor	M.A., Ph.D., NET
Mr. Seiboy Khongsai	Assistant Professor	M.A., NET
Ms. Thejavino Khana	Assistant Professor	M.A., NET

f) **DEPARTMENT OF COMMERCE**

Mr. Suraj Chhinal	Assistant Professor (HoD)	M.Com.
Mr. Rupam Dasgupta	Assistant Professor	M.Com., NET
Mr. Moasunep	Assistant Professor	M.Com., NET
Ms. Bendangmongla Lemdur	Assistant Professor	M.Com., NET

g) **DEPARTMENT OF ECONOMICS**

Mr. Dhruba Kr. Dhar	Assistant Professor (HoD)	M.A.
Mrs. Tekamongla Jamir	Assistant Professor	M.A.

h) **DEPARTMENT OF ENVIRONMENTAL STUDIES**

Mrs. Purnima Das	Assistant Professor (HoD)	M.Sc., Ph.D (pursuing)
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i) **DEPARTMENT OF MIL**

Mrs. Promila Paul	Assistant Professor	M.A.
Mr. Radheshyam Mishra	Assistant Professor	M.A.

LIBRARY STAFF

Mr. Pintu Chakraborty	Librarian/Information Scientist	M.Lib.
Mr. Parimal Ch. Mandal	Assistant Librarian	M.A., M.Lib.

OFFICE STAFF

Mr. Moloy Chowdhury	Administrative cum Finance Officer
Mr. Ratan Bhattacharjee	Office Superintendent
Mr. Suvankar Dasgupta	Section Officer (IT and Admin)
Mr. Sujit Paul	Section Officer (Admission)
Mr. Santanu Sarkar	Section Officer (University and Examination)
Mr. Sudiptam Deb	Professional Assistant

GRADE IV STAFF

Mr. Surya Bahadur Limbu	Head Peon
Mrs. Chabi Debnath	Aya cum Peon
Mr. Nitya Gopal Debnath	Peon
Mr. Nirmal Kr. Das	Peon
Mrs. Romita Sorgiary	Sweeper cum Cleaner
Mrs. Aparna Sukla Baidya	Aya cum Cleaner
Mrs. Asha Devi	Sweeper cum Cleaner
Shri Dhan Singh Sunar	Gate Keeper cum Night Guard



