



SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

PRANABANANDA WOMEN'S COLLEGE

LHOMITHI COLONY, DIMAPUR

797112

www.pwcdimapur.com

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

(Draft)

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Amidst the decades-old political turmoil and dismal lack of higher educational facilities, especially for women in the mid-eighties, Pranabananda Women's College was established as the first women's college in Dimapur, Nagaland in the year 1991. It received recognition and permanent affiliation under Nagaland University under NU/AC/GEN-1/97-1715, DATED 2nd September 2004 and recognised under sections 2(f) and 12 (B) and it was accredited by NAAC with Grade B in 2016. Guided by its motto 'Tamso Ma Jyotir Gamaya' which means 'Lead us from darkness towards the light'. This college is jointly founded and managed by Bharat Sevashram Sangh (Kolkata), a reputed global philanthropic and charitable organisation and a host of senior citizens of Dimapur with late Manik Bhattacharjee as the first Chief Organiser and Founder Secretary.

Pranabananda Women's College's vision is to impart 'Holistic Education for the Empowerment of Women'. It is guided by the philosophy that there is a latent potentiality in each individual, which properly harnessed makes the individual an asset to society. This leads to the national objective of creating a strong base for human resource development. Women till today are suppressed and discriminated against in our society and can act as active partners for the social reconstruction and welfare of mankind if they are given the opportunity to develop their latent potential. Keeping this school of thought in view, the college imparts quality and holistic education in Arts and Commerce at the undergraduate level and Post graduate programme in Sociology to women in general. Today Pranabananda Women's College has 494 girl students in its role and has attained the trust and reputation for its excellence, discipline, constant innovation, inclusiveness and service to the community. In preparation for its second cycle of accreditation, the college honestly prepared the Self Study Report evaluating quality in terms of sustenance and enhancement based on the seven criteria highlighting the key aspects under each criterion. Care has been taken to reflect the objectivity, self-analysis and professionalism of the college while preparing the report. To sum it up, it has been a great learning experience for the institution's stakeholders.

Vision

The Vision of the college is to impart, "Holistic education for the empowerment of women".

Mission

- To create an atmosphere favourable to moral and spiritual growth.
- To create a sense of national identity that is secular and multi-cultural, with respect to the tolerance of all cultures and religions.
- To sensitize the students regarding women's issues, human rights and environmental issues.
- To provide an opportunity to the women's community in Nagaland for pursuing higher education.
- Good mothers are the foundation for a strong nation. So the principal mission of the Institution is to produce "Good Mothers."
- To equip the students with the necessary tools which will help them to be self-reliant in their future life.
- To remove the feelings of alienation from the mind of the students towards mainstream India.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Managed by Bharat Sevashram Sangha (Kolkata), a reputed philanthropic and cultural organization.
- First women's college in Nagaland.
- Ideally located.
- Consistent good performance of the students in their exams.
- Peaceful and congenial atmosphere.
- Earned recognition as one of the pillars of women's empowerment in Nagaland.
- Ragging-free environment.
- Transparency in the admission process.
- Decentralized administration with delegated authority resulting in a quick decision-making process.
- Teachers are highly committed and competent.
- A high retention rate of the faculty members.
- Diversity in the recruitment of faculty.
- Intake of below-average quality students but the output is highly satisfactory.
- Have the distinction of producing the highest number of women graduates in Nagaland.

Institutional Weakness

- Lack of autonomy in curriculum designing.
- Lack of placement and job opportunities in our state.
- Lack of adequate funding by the UGC/State Government.
- Lack of highly qualified faculty.
- The remoteness of the region and Nagaland, in particular, limits the potentialities in collaboration, consultancy and other research-related activities.
- Lack of adequate campus space for significant infrastructural developments.

Institutional Opportunity

- With the UGC recognition under 2(f) and 12B status, the institution's teaching staff can tap into the resources under the UGC scheme.
- With satisfactory NAAC accreditation in the 2nd cycle, a wide range of opportunities will be available which can bring about qualitative changes in the overall development of the institution.

Institutional Challenge

- Adapting to frequent changes by the national and affiliated university's policies.
- With the multiplication of HEIs in our neighboring areas, attracting quality students with sufficient numbers is a challenge.
- With rapid developments in modern educational technology, it's challenging for the institution to keep pace with it.
- Enhancing the number of students for the Commerce stream.
- To get accredited from NAAC with a satisfactory grade in the 2nd cycle.

- To build this institution as a center of excellence in the Northeast region.
- To realize the pioneers' dream of transforming the institution from being the first women's college in Nagaland to the first women's university in Nagaland.
- To overcome the bottlenecks in minimum public financial support, more heavily constrained resources, increasing competition in traditional and non-traditional institutions, heightened accountability, the increasing role and use of IT and a host of other issues.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

• Being an affiliated institution, the college follows and executes the curriculum as designed by Nagaland University. The departments prepare the action plan for the effective implementation of the curriculum. The faculty member follows the teaching plan and executes it strictly within the timeline fixed by the university.

• The institution follows the semester system and offers academic flexibility by allowing its students to opt for a number of elective options in the combination of subjects in the undergraduate course.

• Curriculum enrichment is ensured through a plan which encompasses a wide range of activities using the local environment as a resource. The institution encourages the students to take part in sports events and competitions, invite distinguished visitors to share their knowledge and expertise, organises special assemblies like literary and sports week, fresher social, etc to celebrate the skills and talents of the students, arranges special workshops, conferences, seminars, field visits, study tours, etc.

• The institution has a feedback mechanism to gather data from its stakeholders. The information gathered from such exercises is regularly analysed and appropriate steps are taken to meet the needs and expectations of the stakeholders.

Teaching-learning and Evaluation

• Transparent admission process is ensured at all the stages in the institution. Teaching methods are adapted according to the needs of the students. All departments of the institution take introductory classes to bridge the knowledge gap of the enrolled students to enable them to cope with the programmes of their choice. The college sensitizes the students on gender and environmental issues through its curriculum, celebrating national/international days, organising seminars, quizzes, essays, debate competitions, etc.

• The respective teachers prepare the teaching plans and lessons for the whole academic session. Remedial coaching and tutorial sessions are arranged to help slow learners while advanced learners are motivated through multiple intelligent skills. Special attention is given to physically challenged students. Good results, campus discipline and decorum and a general atmosphere conducive to learning may be taken as the justification for the uniformly high demand ratios for all programmes. Regular mentoring and counseling help students to improve their academic performance and psycho-social levels.

• An efficient system of continuous internal assessment has been introduced. The academic calendar and action plan prepared at the end of the year ensure the smooth conduct of all activities of the following year. The teachers take several efforts around the year to nurture critical thinking and creativity and in developing

scientific temper among the students. The college library has an adequate number of text and reference books, journals, magazines, online access through N-List and internet access.

- At present, the college has a regular Principal and Thirty (30) faculty members. Out of 30 faculty members, 1 teacher is Ph.D., 13 teachers are NET qualified and 1 teacher has NET with an M.Phil degree.

Research, Innovations and Extension

- The college endeavours to promote research among the faculty. For this purpose, a Research Committee is duly constituted. This committee provides all the necessary guidance and mobilizes resources to facilitate research-related activities as well as initiate institutional-level conferences, workshops, seminars, college journals, etc.

- The institution provides the basic infrastructure required to facilitate research-related projects. The institution also makes limited financial and learning resources for research activities.

- Teachers are encouraged to publish materials in peer-reviewed journals and participate/present in seminars, conferences, and workshops. Teachers are also encouraged to upgrade their qualifications according to the UGC norms/requirements.

- Financial incentives are provided to Ph.D. and NET-qualified faculty.

- The institution undertakes various extension and community outreach programmes as part of its Institutional Social Responsibility and to build a healthy and symbiotic relationship with the outside community.

The Research and Development cell of the college conducted a workshop on Research Methodology and also a seminar on Intellectual Property Rights (IPRs).

Extension activities like the adoption of a neighboring colony (Zeliangrong Colony) by the NSS units of the college train the students in social service and social awareness. The teachers and students have also participated in various extension activities in the last 5 years.

It has also signed MoU with Emporium Training & Consultancy Pvt. Ltd for awareness cum registration programme, free of cost placement-linked soft skill development training and recruitment under PMKVY scheme in the field of aviation, hospitality and cruise lines.

Infrastructure and Learning Resources

- The institution has an adequate number of classrooms. Some classrooms are equipped with LCD projectors and a sound system. For the teaching faculty, a well-furnished staff room with personal lockers and a departmental library is available.

- The library of the institution has a sufficient number of texts and reference books. Some rare collections of

books are also included. Computers with INFLIBNET N-List and internet facility are available for students and teachers in the library.

- Adequate IT infrastructure is available within the institution for academic and administrative purposes.

- Sufficient funds are allotted for the maintenance of infrastructure facilities.

Student Support and Progression

- The institution provides financial aid to its students through post-matric scholarships under State and Central Government Schemes under the ST/SC schemes.

The Pranabananda Womens' College Students' Council (PWCSC) represents a diverse student community and works actively for the well-being of both the students and the college. The Council organises various events in the College and participates in inter-collegiate activities and competitions. The students have won awards and medals in events representing the College at various institutions.

- Remedial classes are being conducted for weak students.

- Financial concession is given to economically poor students during the time of admission.

- The institution encourages its students to participate in co-curricular and extra-co-curricular activities within and outside the institution.

- There is an Alumni Association that contributes to the development of the institution.

- The College gives a special effort to increase its pass percentage through remedial classes, individual attention, etc.

Career, Guidance and Placement Cell is an active cell since its inception in the year 2015, through which the students get the opportunity to be trained and get job opportunities. Though the Covid time had been quite tough for the Cell to carry forward its activities yet, it could gather momentum very fast. Continuing the MOU with our Training partner Emporium Skills, we have been training and providing placements to our graduate students in varied fields. In recent times, our students attended a Workshop on "Jewellery Making" organised by Community Health Initiative this very year. The Cell organised an Entrepreneurial Talk with the theme "Today's inspiration, Tomorrow's Venture" to inspire the new talents from our college. Mr Alobo Naga, musician and songwriter and also two lady entrepreneurs of the town were the guest speakers. Youthnet, a very popular name in the field of imparting training and skills is also our partner for the personality development of our students. The college signed an MOU with Youthnet and conducted an elaborate Orientation in collaboration.

The cell has provided opportunities for our graduate students in getting employed in various Airlines, starred hotels and also in Cruise lines.

Governance, Leadership and Management

- The College leadership adopts a participatory system of management by enlisting the active cooperation of all the committees that have been formed for better management of the affairs of the college.

- The College has an IQAC that formulates its strategic plans and the means of deployment for the holistic development of the college.

- The institution tries to redress any grievances of the students or faculty through its respective Grievance Redressal Cell.

- Several welfare measures have been implemented for the teaching and non-teaching faculty like EPF, maternity leave, casual leave, special bonuses, etc.

- Internal audit is done periodically for the proper financial management of its resources.

Institutional Values and Best Practices

- Regular programmes and activities are conducted by the institution involving the faculty and students to generate environmental consciousness.

- The Management together with the faculty plan and execute certain innovations which have led to the qualitative development of the institution.

- The two best practices of the College are Educational Opportunities for Academically Weak Students and Value Education.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	PRANABANANDA WOMEN'S COLLEGE
Address	Lhomithi Colony, Dimapur
City	DIMAPUR
State	Nagaland
Pin	797112
Website	www.pwcdimapur.com

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	Santosh Kumar	03862-357469	7005749127	-	pranabananda_wc@yahoo.com
IQAC / CIQA coordinator	Saurav Dowarah	03862-319125	9774479353	-	rimonyz000@gmail.com

Status of the Institution	
Institution Status	Private and Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details

State	University name	Document
Nagaland	Nagaland University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	11-10-2006	View Document
12B of UGC	22-04-2009	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Lhomithi Colony, Dimapur	Urban	1.3221	4046.86

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No. of Students Admitted
UG	BA, Arts	36	HSSLC	English	300	144
UG	BA, Arts	36	HSSLC	English	375	32
UG	BCom, Commerce	36	HSSLC	English	75	1
UG	BCom, Commerce	36	HSSLC	English	70	19
PG	MA, Arts	24	UG	English	40	3

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				32			
Recruited	0	0	0	0	0	0	0	0	12	0	20	32
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				20
Recruited	16	4	0	20
Yet to Recruit				0

Technical Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				1
Recruited	1	0	0	1
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	1	1	0	2
M.Phil.	0	0	0	0	0	0	0	1	0	1
PG	0	0	0	0	0	0	11	16	0	27
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	2	0	2
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers										
Highest Qualification	Professor			Associate Professor			Assistant Professor			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male		Female	
	Others		Total	
	0		0	

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	196	0	0	0	196
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	3	0	0	0	3
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	5	1	5	5
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	276	255	133	134
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	12	17	3	2
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	36	47	30	29
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		329	320	171	170

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	<p>All UG students are required to undergo 3 introductory level courses relating to any of the broad disciplines from humanities and social sciences, commerce, natural and physical sciences, etc as per the directives of the Nagaland University, as and when NEP is implemented. In order to ensure a multidisciplinary approach, the students will be given the liberty to choose subjects from within the two programmes offered in the institution. For the students to choose subjects offered by the cluster institutions (Science Stream) permission has to be given both by the Nagaland University and the Directorate of Higher and Technical Education, Government of Nagaland. We envisage a greater</p>
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	<p>learning experience if this were implemented in the true sense of the word and would encourage our students to go beyond their chosen fields of study. As we are an affiliated college of the Nagaland University, we are also looking forward to being provided with guidelines.</p>
2. Academic bank of credits (ABC):	<p>Once the Nagaland University implements the NEP and provides the affiliated institutions with the guidelines, then the Directorate of Higher and Technical Education, Government of Nagaland will have to create a centralized database to which the database of each of its colleges will be linked and the credits will have to be stored therein. The Directorate is well equipped to carry out this exercise provided it has guidelines for implementation. At our institution level, proper technical support would have to be created. This will subsequently have to be linked/ data need to be send to the Department of Examinations of Nagaland University until the college is either made autonomous or becomes a part of a college cluster.</p>
3. Skill development:	<p>The College does not offer any skill-based training programmes. However, the college has initiated providing skill-based course provided by UNNATI under the project UNXT and the college coordinates with the Investment and Development Authority of Nagaland (IDAN). Such training is provided free of cost by UNNATI, which are sponsored by several companies' CSR. However, if the NEP is introduced and if it is permissible within the guidelines of the Nagaland University, students can avail of skill-based courses provided by the other institutions run either by the Government.</p>
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	<p>According to NEP Policy, art and culture are inextricably linked to language. Distinct languages have different ways of 'seeing' the world, and a language's structure influences how a native speaker perceives their environment. India's cultural variety is recognized and promoted. The college takes initiatives to promote the local culture of Nagaland by organizing various cultural events in the college campus.</p>
5. Focus on Outcome based education (OBE):	<p>Focus on Outcome Based Education (OBE), When the Nagaland University comes out with its own NEP implementation framework for affiliated colleges, it</p>

	is expected that each Board of UG Study (BUGS) will also plan on how best the particular courses of study will spell out and implement its stated objectives towards the end result which is to make the student employable or to shape her into an entrepreneur. The college will endeavor to implement all the University's instructions to the fulfillment of the stated objectives.
6. Distance education/online education:	If there is one thing that the pandemic has equipped us with, it is the ability to be flexible and adapt to changing situations. Online teaching-learning has now become second nature to both faculty and students. Faculty members keep in touch with students through WhatsApp groups and when the Management of the college provided the Google Suite platform to each and every teacher, the teaching-learning process became much more fluid and seamless, during the pandemic period. The faculty members were also able to prepare e-content and share it with students and the students were facilitated in preparing as well as submission of assignments through online mode. Hence, the college is well-prepared to take online education even further through the SWAYAM platform and within the scope of University provisions.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, Electoral Literacy Club (ELC) has been set up in the College.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes, They are appointed by the college and ELC is functional. The ELC is representative in character as it gives equal importance to help all the students within the college and the community at the local level irrespective of religion, caste, tribe and social-economic background.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of	a) Essay Writing Competition on the topic 'Role of Youths in upbringing clean election' and 'Political scenario of Nagaland' b) Awareness talks on 'My Vote Matters' and Slogan writing Competition.

ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The college organizes competitions in varied forms such as Essay Writing on relevant topics of Electoral Rights and significance of young voters. Slogan Writing competitions are held to instill an awareness and to develop democratic values and participation in electoral processes.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	About 80% of the students are enrolled as voters. The ELC makes an effort to sensitize the students through Seminars and Awareness Programmes to make the students aware about their voting rights and how to register as an eligible voter.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
618	742	976	928	992

File Description	Document
Upload Supporting Document	View Document
Institutional data in prescribed format	View Document

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 42

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of teaching staff / full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
31	31	28	30	30

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
64.87	46.40	68.17	83.27	59.58

File Description	Document
Upload Supporting Document	View Document

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1 The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

The institution ensures effective curriculum delivery through a well-planned and documented process.

As an affiliated college, the college follows the curriculum planned and designed by the university (Nagaland University).

For the effective delivery of the curriculum, at the beginning of every academic session, the Principal, Vice-Principal, HODs of various departments along with the IQAC coordinator take the initiative to:

1. Prepare Academic/Event Calendar including holiday list of the college (Keeping conformity with the Academic Calendar of the affiliated university)
2. Public Prospectus and Syllabus
3. Prepare Class Routine
4. Form functionaries like committees, cells & unions with members from faculty and students.

Students are provided with Prospectus during admission and all information is communicated through

1. Notifications
2. Display in the Notice Board
3. Circulars in classrooms

During the pandemic (COVID-19) WhatsApp groups were created for students to communicate related information etc. Also, students are contacted through E-mails.

For effective execution of the curriculum, lectures by faculty members are planned to be integrated with reading materials, group discussions, assignments, presentations, seminars/webinars and workshops. The use of audio-visual aids and electronic gadgets supplements classroom teaching. During the pandemic, Google Workspace services were used for conducting classes, exams, and related official activities.

Functionaries like various committees and cells of the college assist in organizing co-curricular activities, orientation programmes, etc to support and enrich the curriculum.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

1.2 Academic Flexibility

1.2.1 Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 2

File Description	Document
List of students and the attendance sheet for the above mentioned programs	View Document
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	View Document
Institutional data in the prescribed format	View Document

1.2.2 Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 5.47

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	233	0	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

The following are the activities, which are carried out by various functionaries of the college:-

1. The IQAC, Pranabananda Women's College, Dimapur, Nagaland in association with LFIC, Dimapur, Nagaland organised a virtual programme on "A Discourse on Human Values and Professional Ethics" on 13th November 2021 with Resource Person Swami Samachittanandaji, President, Ramakrishna Mission, Singapore to facilitate students and professionals (Teachers) with value-oriented goals.
2. On 27th November 2021, the IQAC and the Department of Education, Pranabananda Women's College jointly organised a seminar on "Love and Forgiveness" with Resource Person Sister Rupa, co-ordinator, Brahma Kumaris Rajyoga Meditation Centre Kohima, Nagaland.
3. The IQAC, Pranabananda Women's College, Dimapur, Nagaland conducted Webinar on Value Education Series Discourses on "Universal Brotherhood & Peace" with the Resource Person Ven Geshe Lhakdor, Director, Library of Tibetan Works & Archives & Head of Science Education Project, Dharamshala, India on 29th November 2021.
4. As a part of Self-defence and Self-respect the Women Empowerment Cell of the College in collaboration with Faith in Action, Taekwondo, Dimapur introduced a training programme for students in the year 2017. The training was given from 2017 to 2020. For 2 years the training course could not continue due to the Pandemic. It was reintroduced in the year 2022.
5. In observation of International Women's Day, the Women Empowerment Cell of PWC organises the programme every year on 8th March, inviting a Special Guest and Felicitating women who have excelled and contributed in the different fields to society and the Women Folk in particular.
6. The Eco Club of Pranabananda Women's College addresses most of the environment-related issues of the college. The Eco Club organised a programme on 19th February 2019 titled "Re-use of Non-Biodegradable Waste".
7. The Eco Club of PWC in association with NSS celebrated World Environmental Day on 5th June 2022. On this day various programmes such as Quizzes, Extempore Speech, Poster making, and Plantation drives inside and outside the college campus were carried out.
8. The Eco Club organised the "Cleanliness Drive" on 18th September 2019 on the college campus to motivate students to actively participate in such activities.
9. The Eco Club organised a programme on 17th November 2021 to impart knowledge on "How to make compost from Biodegraded Waste".
10. The Eco Club Organised Sensitization Programme on 27th September 2021 in collaboration with E-Waste Management Circle, Dimapur, Nagaland to impart knowledge on the proper disposal of various electronic items which pose serious environmental hazards.

11. The Students Grievance and Redressal Cell, PWC stands to safeguard human values and supports students. This cell addresses the issues related to the student's grievances as and when reported.

12. The Women Empowerment Cell of the College in collaboration with Sub-Urban Police station Dimapur organised awareness on Cyber Jagrookta (Awareness) Diwas, on 7th November 2022 in the college. Mr Asabo Newmai, UBSI, Commissioner of Police gave the awareness and sensitized students and how to act responsibly to avoid risk. Ms Tseklumla, UBSI, Women Police station talked about crime against women.

File Description	Document
Upload Additional information	View Document

1.3.2 Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 25.73

1.3.2.1 Number of students undertaking project work/field work / internships

Response: 159

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1 Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: B. Feedback collected, analysed and action has been taken and communicated to the relevant bodies

File Description	Document
Feedback analysis report submitted to appropriate bodies	View Document
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	View Document
Action taken report on the feedback analysis	View Document
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Enrolment percentage

Response: 33.48

2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2021-22	2020-21	2019-20	2018-19	2017-18
179	171	325	329	382

2.1.1.2 Number of sanctioned seats year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
860	820	820	820	820

File Description	Document
Institutional data in the prescribed format	View Document
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	View Document

2.1.2 Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 58.55

2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2021-22	2020-21	2019-20	2018-19	2017-18
151	141	278	293	349

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
430	410	410	410	410

File Description	Document
Institutional data in the prescribed format	View Document
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	View Document

2.2 Student Teacher Ratio

2.2.1 Student – Full time Teacher Ratio (Data for the latest completed academic year)

Response: 19.94

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The Institute follows ICT-enabled teaching in addition to traditional classroom education. Subsequent efforts are taken by the institute to provide an e-learning atmosphere in the classroom.

In addition to the chalk-and-talk method of teaching, the faculty members are using IT-enabled learning tools such as PPT, Video clippings, Audio systems, and online sources, to expose the students to advanced knowledge and practical learning.

Some classrooms are fully furnished with projectors and computers.

Most of the faculty use interactive methods for teaching. The major emphasis is on classroom interaction in terms of paper presentations, seminars, debates, group discussions, assignments, quizzes/tests/viva, projects, etc. A computer laboratory with an internet connection has been provided to promote independent learning. Wi-Fi facility for access to the internet is provided on individual laptops and mobile devices.

E-Resources and Technique Used: OPAC with advanced search facility –Modern Web-based system delivery and discovery provisions of E-resources are available in the college library. E-Journals and E-

books are available in the college library. Administrative and Academic activities are also greatly facilitated by active use of Google Drive/Google Docs/Google Forms sharing resources and collaborative learning. Usually online meeting platforms are used for different purposes such as Zoom, Meet, and CISCO WebEx.

The average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), e-learning resources, etc.

Number of teachers using ICT (LMS, e-Resources)	Number of teachers roll	ICT tools and onresources available	Number of ICT-enabled classrooms	Number of smart classrooms	E-resources techniques
24	32	Projectors, Laptops, CCTV, e-Resources, etc.	07	Nil	N-List, OPA E-Journals, etc.

File Description	Document
Upload Additional information	View Document

2.4 Teacher Profile and Quality

2.4.1 Percentage of full-time teachers against sanctioned posts during the last five years

Response: 97.4

2.4.1.1 Number of sanctioned posts year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
32	32	30	30	30

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	View Document

2.4.2 Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 19.33

2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	6	7	6	2

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awarded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1 Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

The college has a transparent and robust evaluation process in terms of frequency and variety. In order to ensure transparency in internal assessment, the system of internal assessment is communicated with the students well in time. For the Internal Assessment, the Rules of Nagaland University are followed with 10 Marks for assignments/projects and 20 marks for unit tests. Students who are admitted for the concerned course are assessed continuously through various evaluation processes at the college level. Continuous evaluation is made through Group Discussion, Unit Tests, Assignments Submission, and Seminars Presentation. The performance of the students is displayed on the Notice board and communicated to the students. For transparent and robust for internal assessment, the following mechanisms are conducted Internal Examination Committee.

- Question Paper Setting.
- Conduct of Examination
- Result display
- Interaction with students regarding the results of internal assessment.

The method of internal assessment helps the teachers to evaluate the students more appropriately. Due to internal assessment, the interest of the student in learning and attending the classes has also increased. It has created interest among the students to take active participation in various co-curricular and extra-

curricular activities for their overall personality development. The class presentation improves the communication skills of the students which is very essential to face the interviews. Usually, there are no grievances relating to the performance of the students in the External Examination. However, if any grievances or issues are brought by the students, relating to their Internal Assessment, there is a Student's Grievance Cell in the Institution. This Cell is composed mainly of senior teachers of the college. As and when, such issues arise relating to the student's internal assessment, the cell calls upon the aggrieved students to appear before the cell. In such interaction, the Student's grievances are heard by the cell and appropriate decisions are taken, which are binding and final upon the students. In this way, the mechanism of internal assessment is transparent and robust.

There is complete transparency in the external assessment. The criterion adopted is as directed by the university. At the beginning of the semester, faculty members inform the students about the various components of the assessment process during the semester. The external assessment examination schedules are prepared as per the university and communicated to the students well in advance. To ensure proper conduct of formative examination, two invigilators are assigned to each hall. The corrected answer scripts at random are verified by HOD to ensure the standard evaluation process.

The Institute appoints an Examination Inspection Committee for smooth conduction of examinations. The queries related to results, corrections in mark sheets, and other certificates issued by the university are handled at the Nagaland University examination section after forwarding such queries through the college examination section. Students are allowed to apply for revaluation, recounting, and challenged evaluation by paying the necessary processing fee to the university if they are not satisfied with the university evaluation through college.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6 Student Performance and Learning Outcomes

2.6.1 Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Program outcomes, program-specific outcomes, and course outcomes for all programs offered by the Institution are stated and displayed on the website and communicated to teachers and students. The college has clearly stated Programme Outcomes, Programme Specific Outcomes, Course Outcomes and Learning Outcomes. The Vision and Mission statements are displayed on the college website as well as on the college campus. The Programme Outcomes are mentioned by the affiliating university in the syllabi prescribed to each class. At the beginning of every academic year, the programme outcomes are verbally communicated to the students by teachers. They are also displayed on the college website.

Course Outcomes as well as Learning Outcomes depend upon the nature of the course and the subject concerned. They are also defined by the university and are clearly mentioned in the syllabus of a particular class and subject. The Programme Specific Outcomes are closely related to the content of the syllabus. They are syllabus oriented and may vary as per the subject. All these outcomes are explained to students in the classrooms directly or indirectly. Every department plans and conducts all activities in light of the programme outcomes, and course outcomes. The performance of students in university examinations and in different internal examinations is a parameter of outcome assessment. Records of academic results and other achievements are maintained by the departments.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.2 Attainment of POs and COs are evaluated. Explain with evidence in a maximum of 500 words

Response:

Course Outcome of the respective subject is designed by considering stated Objectives. The students are made aware of the learning outcomes through orientation programs at the beginning of the academic year. At the beginning of every semester, every subject teacher conveys Course Objectives at the introductory lecture of the respective course. The faculty of every subject explains course objectives, evaluation patterns, marking schemes etc. to the students.

The University evaluates the attainment of programme outcomes, programme-specific outcomes and course outcomes during the academic year through semester end-term examination. The Board of Undergraduate Studies (BUGS) conducts internal meetings with every department to ascertain the content and pedagogical changes required based on their past experiences.

The institution evaluates the Programme outcomes and Course outcomes based on results declared by the University. After the declaration of end term results of various programmes by the University, the Examination Committee evaluates the performance of students according to the marks obtained in the exam and aligns the same with the programme outcomes and Course outcomes. The evaluated outcomes are subsequently discussed with the Heads of various departments and the faculty members in the meeting for necessary improvement.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

2.6.3 Pass percentage of Students during last five years (excluding backlog students)

Response: 75.02**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
277	315	128	224	185

2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
277	315	231	348	334

File Description	Document
Institutional data in the prescribed format	View Document
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	View Document

2.7 Student Satisfaction Survey**2.7.1 Online student satisfaction survey regarding teaching learning process****Response:**

File Description	Document
Upload database of all students on roll as per data template	View Document

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1 Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description

Document

Institutional data in the prescribed format

[View Document](#)

3.2 Innovation Ecosystem

3.2.1 Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Pranabananda Women's College has created an ecosystem for research and taking the initiative for the creation & dissemination of knowledge. PWC believes in inculcating innovation among students thereby contributing to the nation's development that solves societal problems. Details of activities are as under

- Promoting Innovation:** The College has created an Innovation & Development Cell (IDC) for promoting innovation & entrepreneurship activities. The cell was developed to aid and assist the IQAC, departments, committees, and student bodies in planning and executing innovative activities and planning for quality sustenance measures. Several activities were organized by the Cell to create an ecosystem and transfer knowledge to students. For instance, the Cell organized a Photography competition with the aim to keep the students active during the pandemic and also provide a platform for the students to showcase their skills and enhance their potential. The IDC in collaboration with IQAC, Pranabanada Women's College organized a webinar on 29th June 2021 with the concept to understand the transition of education in today's scenario. The challenges and transition of a traditional classroom setup during the Pandemic changed drastically so to help navigate students adjust to the present-day requirement of multidimensionality, the webinar was exclusively conducted for faculty members to create student friendly environment and bring a positive impact in teaching-learning approaches.
- Career Guidance Cell** has been working towards encouraging and creating a spirit of innovation

and finding innovative solutions to the problems that are faced by the students.

3. **Entrepreneurship Week-** Entrepreneur Week was organized from 27th February to 5th March 2019 with the aim to motivate and guide the students to develop the quality of good and successful entrepreneurs thereby striving towards building the capacity of raising money and creating value for customers and starting new businesses.
4. **Research Committee:** The faculty & students are encouraged to take up research & developmental activities by utilizing the existing resources. Research Committee also helps to create a research culture among faculty members and students. The College journal provides the faculty and students a platform to start contributing to the writing and thereby creating interest in future research.
5. PWC has entered into MOU with Emporium Skills which provides placement at various Airways, Hotels, Cruise lines, etc. They also organize seminars and workshops for students to help them identify their interests and provide a vision for the future. The College also entered into MOU with E-Waste Management in 2019 to provide an informative session and it emphasized the importance and urgent need for proper and safe disposal of electrical and electronic waste. With the rapid proliferation of electronic gadgets and appliances, it is imperative on the part of the user to safely dispose of their e-waste once such gadget gets damaged. The College has also signed MOU with the Youth Net in 2021 to provide student mentorship, networking with top entrepreneurs & interaction with investors and training workshops.

File Description	Document
Upload Additional information	View Document

3.2.2 Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 41

3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
25	4	0	4	8

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

3.3 Research Publications and Awards

3.3.1 Number of research papers published per teacher in the Journals notified on UGC care list during the last five years**Response:** 0.07**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
2	0	0	0	1

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	View Document
Institutional data in the prescribed format	View Document

3.3.2 Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years**Response:** 0.19**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
7	0	0	1	0

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	View Document

3.4 Extension Activities**3.4.1 Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

Response:

Pranabananda Women's College (PWC) has been actively participating in extension activities to create an ecosystem for innovations and the transfer of knowledge. The College has organized activities such as Health Awareness Campaign, cleanliness drive, plantation drives, blood donation camps, gender equality awareness activities, AIDS Awareness program, Charity Drives, etc which have had a positive impact on students and the community at large. During the pandemic, several seminars on soft skills training, research methodology, changing paradigms of teaching-learning in an educational institution, and the political and economic crisis of India were also organized to create an environment for innovation and transfer of knowledge.

The NSS Cell, Women's Cell and other Departments in collaboration with different agencies, trusts, etc organized extension activities to address local issues and sensitize students for their holistic development. The NSS Cell in PWC works to develop the overall personality of students through a series of regular activities which are undertaken both within the Campus and outside such as International Yoga Day, World Environment Day, and Doctor Day to appreciate the duties and dedication during a pandemic and Relief Funds to fire victims in Signal Basti, Dimapur by providing household items, groceries and several food items. The NSS has been very vibrant and active in extending help to the community during floods as well.

PWC has adopted Zeliangrong Village, Dhobinala as an adopted village since June 2017, which is located at a distance of 450 meters (approx.) from the Campus. Several extension programs are carried out on a regular interval with the adopted village. For instance, the free medical Camps are conducted in collaboration with Bharat Sevashram Sangha, Dimapur wherein free medical check-up is conducted and free medicine are also distributed to the patients. During the pandemic, masks and hand sanitizers were distributed and cleanliness drives were also organized at regular intervals. Zeliangrong Village has witnessed a high degree of urbanization and has also become aware of health, hygiene and community sentiments among the dwellers.

PWC has also organized and commemorated events such as *International Women's Day, International Day of Yoga, National Voters Day, World Environment Day, World Aids Day, World Mental Health Day, National Days of Obligation, Constitutional Day, Independence Day, etc.*

File Description	Document
Upload Additional information	View Document

3.4.2 Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The institution has not received Awards and recognitions received for extension activities from government/government recognised bodies from 2017 to 2022.

3.4.3 Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 13

3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
4	4	1	2	2

File Description	Document
Institutional data in the prescribed format	View Document
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	View Document

3.5 Collaboration

3.5.1 Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 4

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	View Document
List of year wise activities and exchange should be provided	View Document
Institutional data in the prescribed format	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

The College has twenty-four (24) Classrooms, comprising twelve (12) large classrooms with a seating capacity of one hundred twenty (120) students, and twelve (12) medium size classrooms with a seating capacity of thirty (30) students. All the classrooms are properly ventilated and the classrooms are properly fitted with ceiling fans which are used during the summer season. All the classrooms are furnished with whiteboards for clear visibility as well as for clean and dust-free classrooms. The large classrooms are used for optional papers and English classes. The large classrooms are furnished with four rows with ten (10) long desks and ten (10) short benches in each row i.e. 40 (forty) long benches and 40 (forty) short benches, so three students each in one bench which would come to one hundred twenty (120) students in the classroom. The medium size classroom, which is used for honours classes are furnished with ten (10) desk and ten (10) long benches which has a seating capacity of thirty (30) students. There are Eight (8) large classrooms which are also used for optional papers and English classes are facilitated with LCD Projectors for PowerPoint presentation, which helps in the proper teaching-learning process. Moreover, in addition to classrooms, the college also facilitates the students with library facilities for proper learning. The library is fully furnished with more than seven thousand books, e-journals and INFLIBNET for students. The college also subscribes to newspapers for providing information for daily news around the world. The college campus is also facilitated with a free wifi facility for the students and teachers for easy excess to collecting information through the use of this facility. Moreover, all the faculties also use personal laptops for PowerPoint presentations in class and for the preparation of class presentations.

Most of the college cultural functions are conducted at the College Auditorium which has a seating capacity of more than five hundred students but occasionally the college basketball court is also used for cultural events when the numbers of participants are more especially when the college organizes cultural dance competitions. During annual games and sports week, the college even with space constraints has tried to utilize the college campus at its optimum for facilitating games and sports. For games and sports, the college compound is used for outdoor games. The compound comprised about 10000 sq/ft. The college even with space constraints has a basketball court, volleyball court and outdoor badminton court for outdoor games. For indoor games, the college makes use of the auditorium. Moreover, the college girls' common room is used for the indoor game with carom board, Chess, Chinese checker, etc. Not only that, women's safety encourages the students to take up self-defense lessons and the college auditorium is also used for Taekwondo classes for those interested students. Lastly, the college also encourages the staff and students to take up yoga lessons in the morning and thus again the college auditorium again also serves as a yoga center for yoga classes.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.1.2 Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 10.35

4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
5.90806	0.242	5.01372	9.92622	12.28259

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	View Document

4.2 Library as a Learning Resource

4.2.1 Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The Pranabananda Women's College Library is considered one of the best libraries in Dimapur: Nagaland. The library of the college is automated with a digital facility. The Library of the college is known Central Library and Information Centre, Pranabananda Women's College. The college is also fortunate to open the First Knowledge Resource Centre by Maulana Abul Kalam Azad Institute of Asian Studies (MAKAIAS) in North East India which was activated with effect from 1st June 2022.

The library has books relating to the School of Social Sciences numbering 2977 (Two Thousand Nine Hundred Seventy-seven), Humanities-2226 (Two Thousand Two Hundred Twenty-Six), Tribal Studies-697 (Six Hundred Ninety-Seven), Encyclopedias and Reference books related to various subjects-2014 (Two Thousand Fourteen) and Other books - 1346 (One Thousand Three Hundred Forty-Six). At present,

the library is subscribing to 2 titles of Journals and 4 National Magazines. Apart from these resources, the college library has a collection of rare manuscripts and books relating to philosophy and scriptures of different religions which can provide valuable inputs to research scholars. Over all the college library has more than 10,000 (Ten Thousand) books. The college library also subscribes to three Regional Newspapers and one National Newspaper for the student. The college Librarian and Librarian Assistant also helps and guides the students in accessing e-resources from *e-journal*, *e-ShodhSindhu*, *Shodhganga*, *e-books*, etc.

Along with the above the college library also provides the following facilities for the students, faculties and Research Scholars free of cost:

1. NDL (National Digital Library of India)
2. OPAC-Online Public Address Catalogue
3. Reprography
4. Internet & Wi-Fi
5. Open access for browsing books and journals
6. SOUL Software
7. N-LIST
8. Dspace
9. WebOPAC

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection *Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

Response:

The Institution has a sufficient number of computers with Internet and Wi-Fi connections. The students as well as the faculty members have the liberty to utilize these facilities as per the rules and regulations of the institution. The office as well as the Library computers are provided LAN facility and are installed with appropriate software. The faculty members are provided with laptops from the UGC funds as teaching

tools. Apart from that three more computers has been installed in both the commerce and arts staff rooms so that all faculty members can use them for academic purpose and also can access the free Wi-Fi facility in the staff rooms as the institution has installed Jio-Fiber in both the staff rooms. Even the students of our institution can access the free Wi-Fi which has been provided on the college campus.

The Library has an IT Zone for accessing e-resources for students and teachers separately. The library is automated with SOUL Software. Regarding ICT infrastructure, the college has a sufficient number of computers with high-end configurations. All the computers are on LAN to share an internet facility. Sufficient numbers of computers are installed in our Computer Lab Room connected with wifi facility.

Previously the institution availed the internet service of BSNL, Symbios Pvt. Ltd and Reliance internet connections. Presently, the institution has Jio Fiber connectivity of Reliance JIO at 30 Mbps speed connected on 19th January 2021 at the office and staff rooms and another Jio Fiber connection with the same speed installed on 31st August 2022 at the Library and Computer Lab for the academic need of the faculty members in particular and the students in general.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

4.3.2 Student – Computer ratio (Data for the latest completed academic year)

Response: 32.53

4.3.2.1 Number of computers available for students usage during the latest completed academic year:

Response: 19

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	View Document
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	View Document

4.4 Maintenance of Campus Infrastructure

4.4.1 Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 58.01

4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
38.0955818	18.2700008	40.550261	43.955713	46.085274

File Description	Document
Institutional data in the prescribed format	View Document
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	View Document

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 69.06

5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
479	515	736	623	586

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	View Document
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	View Document
Upload policy document of the HEI for award of scholarship and freeships.	View Document
Institutional data in the prescribed format	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.1.2 Following capacity development and skills enhancement activities are organised for improving students' capability

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

Response: B. 3 of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Institutional data in the prescribed format	View Document

5.1.3 Percentage of students benefitted by guidance for competitive examinations and career counselling offered by the Institution during the last five years

Response: 45.04

5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
597	170	790	150	210

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

- 1.Implementation of guidelines of statutory/regulatory bodies
- 2.Organisation wide awareness and undertakings on policies with zero tolerance
- 3.Mechanisms for submission of online/offline students' grievances
- 4.Timely redressal of the grievances through appropriate committees

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	View Document
Proof related to Mechanisms for submission of online/offline students' grievances	View Document
Proof for Implementation of guidelines of statutory/regulatory bodies	View Document
Details of statutory/regulatory Committees (to be notified in institutional website also)	View Document
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.2 Student Progression

5.2.1 Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 6.11

5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	5	40	2	1

5.2.1.2 Number of outgoing students year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
277	315	128	224	185

File Description	Document
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	View Document
Institutional data in the prescribed format	View Document

5.2.2 Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0

5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 22

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
10	1	10	1	0

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.3.2 Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 8.2

5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
8	2	16	11	4

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.4 Alumni Engagement

5.4.1 There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

Yes, Our college has a registered Alumni Association. This Alumni Association consists of the following designated members viz., (1) The President, (2) The Vice-President, (3) The General Secretary, (4) The Joint Secretary, (5) The Finance Secretary, (6) The Organising Secretary, (7) The Public Relations Secretary, (8) The Treasurer and (9) The Auditor.

The main Aims and Objectives of this Association are as follows:-

- To foster the spirit of belongingness between the institution and the Alumni
- To keep track of the professional development of the Alumni
- To encourage the Alumni to take steps and organize activities for the institution's holistic growth.
- To receive feedback about the institution from the Alumni.

Ex-students who have graduated from this institution are eligible for membership by paying a Membership fee of Rs. 100/- per annum.

The tenure of the officials/office bearers of the association shall be for a period of 2 years term only which can be re-entered/re-elected/re-nominated for a second consecutive term during the annual general meeting.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The Vision of the college is to impact “*Holistic education for the empowerment of Women*”. The mission of the college is to create an atmosphere favourable to moral and spiritual growth, to create a sense of national identity that is secular and multi-cultural, with respect to a tolerance of all cultures and religions, to sensitize the students regarding women's issues, to provide an opportunity to the women community in Nagaland for passing higher education. The above Vision and Mission are clearly visible in various institutional practices adopted by our top leadership. In the case of NEP, our leadership is working out the modalities regarding its implementation from the current academic year as directed by our parent university. Necessary guidelines and strategies are being currently chalked out by our leadership so that NEP requirements are made available in the college.

For sustained institutional growth in alignment with our Mission and Vision, the leadership is constantly focused and regularly updating its policies and plans. For decentralization, the departments of the institution are given complete autonomy to devise their own plans and strategies regarding their curriculum delivery and academic assignments, and minor inter-departmental conflicts if any are resolved mutually without the involvement of the management. The college also constituted various committees to ensure each teacher is involved in the decentralized administration. However, in this decentralized structure, all individuals associated with the institution are accountable to the Principal. For participation in institutional governance, the college promotes a culture of participatory management where opportunities are given to every stakeholder to participate in the decision-making process of the management. The college has a Governing Body (GB) which is considered the major policy and execution body. In the GB two senior teachers are inducted as members of the GB. Similarly, the institution has a College Development Board where two senior teachers are included along with the GB members to look after the development aspects of the college. A functional IQAC is constituted in the college where the management and IQAC members work in cohesion to provide quality education for the students. The institution has a Teacher Association where representation and suggestions can be forwarded to the GB as and when the need arises so that the management can make informed choices. Regularly short-term and long-term institutional prospective plans, the management prepares such plans for development to analyze, assess, estimate and make projections for medium and long-term development plans.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.2 Strategy Development and Deployment

6.2.1 The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

The institutional perspective plan which is prepared jointly by the IQAC is effectively deployed and its functioning by the institutional bodies is highly effective and visible from various aspects of the college affairs. To elaborate aspect, we can point out that the vision document of the college can be considered a formal quality policy. The management empowers the top faculty to focus on strategic planning and managing its daily activities. Management establishes a clear mission, vision and a set of objectives and communicates the institution's goals, describes what is expected in terms of results and then encourages the faculty to think creatively to solve problems and figure out the path to improve the quality aspect. Such quality policies are reviewed at regular intervals through IQAC and personal interviews and through them, the management gets inputs from the stakeholders. Using such valuable feedback, the management realigns its strategic quality policy. The institution's perspective plan is very carefully analyzed, assessed and make projections to medium and long-term development plans. The institutional perspective plan which contains quality improvement strategies of the institution is realized through various mechanisms such as:-

Teaching and Learning:-

1. In this aspect, respective departments undergo periodic self-evaluation performance analysis to improve the teaching-learning process. The department plans in detail and organizes its teaching schedule.
2. The faculty members are encouraged to participate in faculty development programs, orientation and refresher courses, seminars, conferences, workshops etc, organized by universities and other institutions.
3. The institution provides infrastructure conducive to intellectual growth and all-round personality development.
4. As per the university guidelines, the Continuous Comprehensive Evaluation (CCE) program is followed to monitor the students on a continuous basis.

Research and Development:-

The management encourages and promotes research culture among the faculty by supporting the respective department by organizing workshops, seminars, conferences, etc. In addition, the leadership provides opportunities to its staff for participation in outstation enrichment programmes like refresher courses, conferences, seminars, etc.

Community engagement:-

The institution fully recognizes its institutional social responsibility and tries its best within its limited resources to conduct numerous extension programmes which benefit the neighborhood community. In its aspect, the NSS and RRC of the institution take the lead and regularly conducts community programmes and camps such as caring for the poor and needy, maintenance of the institution's approach roads, health

and blood donation camps, yoga, Swatch Bharat Campaign, etc.

The following resolutions adopted and implemented made by the Management clearly amplify that our perspective plan is effectively deployed, functioning and visible.

- 1.Introduction to bus service.
- 2.Introduction to postgraduate and skill-based courses.
- 3.Expansion of existing library.
- 4.Introduction of new sport discipline in the state.
- 5.Construction of college gate.
- 6.Introduction of mentor-mentee programme.
- 7.Training course for non-teaching staff.

File Description	Document
Upload Additional information	View Document
Institutional perspective Plan and deployment documents on the website	View Document
Provide Link for Additional information	View Document

6.2.2 Institution implements e-governance in its operations

- 1.Administration**
- 2.Finance and Accounts**
- 3.Student Admission and Support**
- 4.Examination**

Response: C. 2 of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	View Document
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	View Document

6.3 Faculty Empowerment Strategies

6.3.1 The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

The institution does not have a formal/ statutory performance appraisal system. Having said that, the institution has an informal process for evaluating the performance of the teachers and non-teaching staff in their assigned duties and roles. To substantiate the above submission, during the GB meetings, reviews of the reports of faculties and office staff's performance are discussed and appropriate decisions are taken regarding the steps that need to be taken for further course of action. As mentioned, unless an adverse entry is entered against a faculty in the Service Book, its noting are kept confidential. Faculty Members' performance is usually reviewed by their roles in organizing extra/co-curricular activities and their responsibilities in organizing activities towards social causes are given due special weightage along with the effective completion of the curriculum with innovative approaches. The outcome of these informal performance appraisal procedures is reviewed by the management. Every possible effort is made to ensure that proper action is timely taken. If there are any shortcomings in the predetermined standards and actual performance, such remarks are then communicated to the concerned staff members for clarification and explanation. In the same spirit, the achievements and outstanding contributions of any staff are recognized and communicated by the management for wider dissemination among the stakeholders.

Many welfare schemes are available for the teaching and non-teaching staff such as Employees Provident Fund facility, Gratuity, Causal Leave, Maternity/Paternity Leave, Medical Leave, Yearly Increment, Special Bonuses for Grade IV staff during festivals, Loan facilities, Residential facilities for Principal, Librarian and Grade IV staff like Peon & Gatekeeper, etc.

Regarding Career development/Progression, certain avenues are available for the faculties such as paid leave granted to teachers undergoing Ph.D. Programmes, Refresher courses, etc.

File Description	Document
Upload Additional information	View Document

6.3.2 Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document

6.3.3 Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 29.33

6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
21	10	2	10	1

6.3.3.2 Number of non-teaching staff year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format	View Document
Copy of the certificates of the program attended by teachers.	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

Institute is a self-financing institution and the main source of income is through students' fees. The college has an effective mechanism of financial management. Expenses are the first sanction by the Principal after approval from the Management. The administrative staff of the college submits the statement of expenditures incurred on a regular basis. There is complete transparency in the policies of allocation and utilization of funds. Sometimes quotations are called from various suppliers if required, and negotiations

were made to finalize the supplier. The Institution welcomes Funds/Donations from the general public/societies/ eminent personnel and efficient donors. In case of scarcity of funds, the institution meets the same through its reserved funds.

An internal financial audit is a continuous process and one of the faculty members from the Department of Commerce is assigned the task of Internal Audit by the Management. The external auditor conducts a statutory audit at the end of the year. No major audit objection is being received yet.

Internal and external audits are carried out to ensure the effective and efficient use of financial resources. An internal financial audit is a continuous process and one of the faculty members from the Department of Commerce is assigned the task of Internal Audit by the Management and it's being handled smoothly. Internal audit record is maintained on an annual basis.

For external audits, Management has appointed a chartered accountant firm, that performs the auditing of the institute's financial records and books as per the Accounting Standard and also takes care of external audits at the end of every financial year.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The IQAC has played a significant role in devising and implementing quality strategies and policies of the Institution. At the same time, it also gets fully involved in the processes through which quality assurance plans and strategies are realized. In framing quality assurance strategies, the IQAC meets regularly at periodic intervals to discuss and deliberate various strategies and plans which are feasible and relevant to our institution. After a general consensus arrives at such IQAC meetings, the major proposals are placed before the top management for final approval. Once the management gives the final approval, the IQAC officially adopts the plans and gives necessary directives for its adoption by the assigned stakeholders, so that the quality assurances and sustenance policies are realized in a time-bound manner.

The IQAC since its formation has been performing the following quality assurance initiatives responsibilities on a regular basis and made significant achievements:-

- 1.To improve the quality of teaching and learning by providing inputs to all concerned based on needs and feedback from students.

- 2.To adopt and implement the best practices of the institution.
- 3.To undertake Academic Audits by an external academic auditor.
- 4.To guide the Examination and Result Committee for analysis of the results and suggest ways and means for improvement in weak areas.
- 5.Feedback from the students is regularly analyzed in the IQAC meetings.
- 6.Prepare the yearly AQARs.
- 7.Prepare the Self Study Reports of various accreditation bodies such as NAAC, ISO etc.
- 8.Action Taken Reports (ATRs) of various committees is analyzed and reviewed.
- 9.New Add-on Courses and programmes which need to be introduced are finalized.
- 10.Takes initiatives in undertaking various audits like Green Audit, Academic Audit and Energy Audit etc.
- 11.The IQAC has played a major role in sensitizing the departments to prepare their programme outcomes and programme-specific outcomes.
- 12.The IQAC has guided the departments and committees to prepare their respective policies to be displayed on the college website.
- 13.The IQAC is successful in the implementation of modern technology in the college's academic and administrative functioning through the introduction of ICT and automation of admission and financial processes.
- 14.With IQAC efforts most of the recommendations of the NAAC peer team of the 1st Cycle have been implemented and accomplished.
- 15.The IQAC is instrumental in introducing Value Education classes and organizing talks on human values by eminent personalities.
- 16.The IQAC regularly conducts programmes based on Indian Knowledge System to sensitize its students and staff.
- 17.The IQAC makes efforts in making its campus smart, clean and green.
- 18.The IQAC makes significant contributions to National Missions like Swach Bharat, IPRs, financial literacy, Beti Bachao Beti Padhao Abiyan etc.
- 19.The IQAC initiates formalizing and executing MOUs with relevant institutions and NGOs.
- 20.The IQAC is instrumental in sensitizing and guiding the teachers on the use of hybrid technology for promoting online classes along with traditional classes.
- 21.The IQAC has taken the initiative in its Institutional Social Responsibility by adopting a nearby village, organizing outreach programmes like tree plantation, charity events, cleanliness drives etc.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2 Quality assurance initiatives of the institution include:

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**
- 3.Collaborative quality initiatives with other institution(s)**
- 4.Participation in NIRF and other recognized rankings**

5.Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	View Document
NIRF report, AAA report and details on follow up actions	View Document
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	View Document
Link to Minute of IQAC meetings, hosted on HEI website	View Document

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years. Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

Gender equity and women empowerment have always been the mission and vision of Pranabananda Women's College. The Women Empowerment Cell of PWC plays a proactive role in the promotion of gender equity. It conducted several gender sensitization programs. The college has Anti- Sexual Harassment Cell which looked into the matter of students' grievances related to sexual harassment.

Since Pranabananda Women's College is a women's college data on gender ratio among the students is not applicable.

Gender Ratio of teaching faculty:

Year	Total no. of teaching faculty	Male	Female	% Male	
2017	33	14	19	42%	
2018	33	13	20	39%	
2019	31	10	21	32%	
2020	30	10	20	33%	
2021	33	11	22	33%	
2022	31	11	20	35%	
2023	32	11	21	34%	

The table shown above indicates more than 65% of the teaching staff are female.

Gender Ratio of non-teaching staff:

Year	Total no.	Male	Female	%	
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	non-teaching staff			Male	
2017	16	12	4	75%	
2018	16	12	4	75%	
2019	16	12	4	75%	
2020	16	12	4	75%	
2021	16	12	4	75%	
2022	18	14	4	78%	
2023	18	14	4	78%	

The table indicates 75% -80% of the non-teaching staff are male.

Self-defense Class:-

Since 2017 PWC introduced Self Defence class (Taekwondo) for girls students in collaboration with Faith in Action Taekwondo Academy Dimapur.

Counseling:-

Counseling on reproductive health is provided.

Common Room facilities:-

A common Room attached with Washroom, Water Purifier, and Sanitary Napkin Vending Machine is provided.

Gender Sensitization Programme:-

1. On International Women's Day 2017, the college organizes a Painting Competition under the theme of Women's Rights /Women's Power/Women's Exploitation.
2. One day State Level Seminar on "Human Rights and Gender Injustice in India" organized by the Department of Political Science on 16th September 2017.
3. On International Women's Day 2018, the college distributed free Bookmarks in and around the vicinity of the college to create awareness about Women's Rights.
4. The Red Ribbon Club of the college organized a seminar on the theme "Women's role in preventing HIV and AIDS" on 8th March 2018.
5. Organized Drama Competition on the theme of Women's Rights, Women's Role in Politics,

Violence against Women on 8th March 2019.

6. A Special Lecture on "Systems of Knowledge, Subjugation and Women Emancipation" organized by IQAC, Pranabananda Women's College, Dimapur on 22nd June 2019.
7. Organized a two-day Webinar on the topic "Capacity Building and Personality Development" on the 7th and 8th of October 2021 under the sponsorship of the National Commission for Women.
8. A webinar in collaboration with Unicharm India (Global Hunt Foundation) on "Menstrual Hygiene Training" was organized on 29th March 2022.
9. Women Empowerment Cell in collaboration with Sub-Urban Police station Dimapur organized Cyber Jaagrookta Diwas on 7th November 2022 to create awareness on Cyber Crime.
10. The awareness program on "Women's Health and Hygiene" was organized in collaboration with Unicharm Team India on 7th March 2023.

File Description	Document
Upload Additional information	View Document

7.1.2 The Institution has facilities and initiatives for

1. Alternate sources of energy and energy conservation measures
2. Management of the various types of degradable and nondegradable waste
3. Water conservation
4. Green campus initiatives
5. Disabled-friendly, barrier free environment

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	View Document
Geo-tagged photographs/videos of the facilities.	View Document
Circulars and report of activities for the implementation of the initiatives document	View Document

7.1.3 Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. Green audit / Environment audit
2. Energy audit
3. Clean and green campus initiatives
4. Beyond the campus environmental promotion activities

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	View Document
Policy document on environment and energy usage Certificate from the auditing agency	View Document
Green audit/environmental audit report from recognized bodies	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

7.1.4 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

One of the best practices of the institution is value education. The objective of this practice is to inculcate value in the students in order to make them responsible citizens of the nation. It aims to nurture young minds to develop into a citizen with a deep sense of social responsibility.

The College envisions producing students who are not only academic achievers but also well-rounded, responsible, and contributing members of society. Towards this end, Value Education classes have been introduced.

Initially, value education classes were conducted twice a month. However, in order to make the learning experience more intensive for the students, starting from the year 2023, the classes for the same are now being offered every week on Saturdays during the first hour. Students of all the semesters, both BA and B.com are strictly asked to attend the classes.

The course outline includes comprehensive topics and sub-topics which reflect aspects of the visions and goals enshrined in the Constitution of India some of which are: Understanding Pluralism, socio-religious tolerance, values centering around social harmony, civic engagement, promoting fraternity, liberty and equality. In addition, the syllabus gives coverage of the Gandhian Philosophy of peace.

Therefore, Value Education has become one of the best practices of our Institution. The objective behind this practice is to inculcate ideals and values in the students in order to make them responsible and upright citizens of the Nation. It aims to nurture young minds toward becoming a citizen with a deep sense of social responsibility.

Another important practice that caters to creating awareness about our rights, duties and responsibilities as citizens as enshrined in the Constitution, is the observance of Constitution Day, or Samvidan Divas, on 26th November. This awareness program is held as an annual event and is initiated by the Department of

Political Science.

In accordance, in the year 2018, the program focused on exploring the life and contribution of Dr. B.R. Ambedkar, who was instrumental in devising the drafting of the Indian Constitution. Other highlights of the program included the discussion on social evils like untouchability and caste restrictions. A few of the students also presented papers basing their theme on the Indian Constitution. The college fraternity as a whole took a pledge to uphold the Nation's values by reciting the Preamble to the Constitution.

The following year (2019), saw important discussions centering on the significance of Constitution Day. The students further participated in an extempore speech competition. As usual, the program ended with the taking of a pledge by reciting the Preamble to the Constitution.

As of 2021, to commemorate Constitution Day, students presented papers on the topic "Preamble to our Constitution". They were also enlightened on the significance of celebrating Constitution Day, followed by a recitation of the Preamble. Besides the students and teachers, the non-teaching staff took active participation in taking the pledge to honor the ideals of the Constitution.

Besides, the college organized several talks on value and ethics by prominent guest speakers.

File Description	Document
Upload Additional information	View Document

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

Title: Value Education

Goal:

- *To inculcate value.*
- *To nurture the spirit of giving and sharing.*
- *Promoting a sense of social responsibility.*
- *Development of a well-balanced personality.*

The content:

The core objective of this institution is preparing and nurturing young girl students to become a complete woman. To achieve this vision the mission of the institution is to impart holistic education for the empowerment of women with great emphasis on inculcating value to nurture the growth of a well-balanced

personality.

The institution caters to girl students from all over the state from varying socio-economic backgrounds. A large number of students come from the remote part of Nagaland due to the lack of quality educational opportunities in their area. As such most of them are away from home. The majority of these girl students either stay in a private hostel or in a rented house. Thus many students are free from constant parental monitoring. Moreover, the situation is further aggravated by the fact that most of them come from poor economic backgrounds. Free from parental control, a weak financial situation, and facing the challenges of living in the city make them vulnerable to a value crisis-ridden situation. To curb this disturbing trend the college initiated a value-based programme as a part of the co-curricular activities. The purpose of this programme is to nurture the young mind to develop a deep sense of social responsibility and meet future challenges successfully.

The Practice:

The institution organized various programmes and activities under value education programmes:

- Value education class

Value education classes are conducted every Saturday. Topics related to ethics and social values are open for discussion. It also focuses on the issues and problems generally faced by the girl students and means and ways to tackle the problem.

- Annual Charity Day programme:-

As a part of inculcating value among the students the institution organized a yearly Charity Day. The students and staff donated both in cash and in kind. The proceeds from the cash donation and sales of donated goods are donated to orphanages in and around Dimapur city as a part of our Community Outreach Programmes. Funds were also raised by the students by opening food stalls as well. The main objective of this programme is to inculcate the values and spirit of giving and sharing with our less privileged fellow beings.

- Community outreach programme:-

As a part of the Community Outreach Programme, the college conducts a Medical Camp, Cleanliness Drive in selected localities.

Evidence of success:-

The evidence of success is shown by the increasing participation of students in the programmes and activities conducted under the value education programme. The spirit of giving and sharing also developed among the students which are also reflected in the increasing amount of fund raised during Charity Day over the year. The outcome of these programmes is also reflected in the absence of suicide, depression or mental illness, scandals, immoral activities and anti-social behaviours among the students.

- Problems Encountered and Resources Required:-

Due to the subjective nature of the programme the faculty in charge of the programmes especially in the

counseling area sometimes move beyond empathy and get emotionally attached to the client's personal issues. If timely intervention is not taken, they suffer from burned-out syndrome which is too taxing on the faculty members. Resource requires sincerity, cooperation and enthusiasm on the part of teachers, management and students toward making the programme a success.

2. TITLE: Educational Opportunities to Academically weak students

GOAL:-

- To facilitate weak and under privilege student access to higher education.

THE CONTEXT:

Many institutions being faced with competition are compelled to give priority to academically bright students during college admissions. In the process, the academically weak students are left out and most of them end up in non-reputed colleges or give up further studies. In this process, many promising students are denied the opportunities to fulfill their desired goals and be a pillar of society. The institution believes that academically weak students do not remain weak throughout. There is a possibility that there are weak areas that needed attention, which if tended, can make the students fare much better. The educational institution plays a vital role in mentoring students to improve the weak. From this perspective, the colleges adopted a policy of admitting any students provided they met the eligibility criteria of the affiliating university, thereby offering them an opportunity to excel themselves.

THE PRACTICE:

The institution's vision is to provide the weak and the underprivileged, particularly women to have access to higher education in order to equip them with life skills to face the challenges of the modern world. With this aim, during admission, there is no cut-off mark for admission if they met the minimum criteria prescribed by the University. As such, many students with poor academic records get the opportunity to study in college to pursue higher studies. Each department constantly monitors the performance of the students. Even guardians/parents are made to be involved in order to create a conducive study atmosphere at home by making them sign an undertaking that they will make efforts to help their wards by cooperating with the institute's efforts.

EVIDENCE OF SUCCESS:

The practice has seen the college churn out thousands of graduates out of academically weak students who hardly qualified or met the criteria for pursuing higher education. The college has equipped them with at least a degree which has opened them an avenue of employment. The evidence of the success of this practice is also revealed by the number of average and below average students securing 1st and 2nd divisions in University exams.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:

This practice is however challenging in its application due to the wide academic disparities among the students. The teachers have to strike a fine balance while teaching in classrooms composed of wide academic disparities. Constant monitoring of the students sometimes proves to be too taxing on the teachers. The resources required are dedication, patience and determination on the part of teachers.

File Description	Document
Best practices as hosted on the Institutional website	View Document

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Pranabananda Women's College, Dimapur, Nagaland has played an exemplary role in providing educational opportunities to the underprivileged Naga tribal and non-tribal girls in the state of Nagaland. This institution has earned the reputation of being a premier educational institution, regarding girl's education in the field of higher education in Nagaland. It also holds the unique record of producing the highest number of women graduates in the Arts stream in the state.

This recognition is primarily achieved due to its institutional distinctiveness which is mainly because of the institution's distinct policy of giving admission to all female students in an undergraduate programme, if all the potential candidates met the minimum eligibility criteria as declared by our affiliating university. Moreover, there is no entrance test and cut-off percentage for students desiring to get admitted to the institution. As most average and below average girl students face a lot of psychological and economic pressure due to uncertainty in securing admissions as many could not get admitted to the institution of their choice, this policy of ours "*First come and first serve*" giving admissions ensures justice and equity among all meritorious as well as average students seeking admission in higher educational institutions. This institutional distinctiveness of ours contributes to women's empowerment and human resources amalgamation, leading to national development because in the absence of higher educational institutions denying admissions to average and below average students, naturally, the girl students dropout rate will increase in higher education, which in the long run will contribute to be a hurdle in women's development and empowerment.

File Description	Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

Faculty members of PWC are dedicated to both academic and personal counseling of students in the choice of subjects for admission. All departments of the college conduct an orientation program to bridge the knowledge gap of the enrolled students to enable them to cope with the environment of the college. Tutorial classes, unit tests, etc are conducted to improve the teaching and learning process. In addition to the lecture method, the interactive method, practical exercises, study tours, etc. are also being practiced. In order to focus the learning skills of the students, educational trips to cultural events, historical places, etc are conducted. Merit-based awards are given for excellence in academics and extracurricular activities that provide support and incentive for students to do their best.

The college has an active NSS unit that conducts various activities with the sole objective of developing the student's personalities and inculcating in them a sympathetic inclination towards community service and social causes. The NSS unit has also organized a health screening camp and a blood donation camp.

The College library has a huge collection of texts and reference books, a number of magazines and journals and the library also lends textbooks to needy students. Faculty and students have access to electronic resources subscribed to through INFILIBNET and N-List on and off campus. Internet is available for faculty and students. Surveillance is maintained on the college campus through CCTV cameras.

Concluding Remarks :

Pranabananda Women's College, vision is to impart "Holistic Education for the Empowerment of Women" and is guided by the philosophy that there is a latent potentiality in each individual, which properly harnessed makes the individual an asset to the society. In this respect, the college offers all kinds of possible avenues in the form of various academic and co-curricular activities like debating, sports, photography, seminars etc. which help the student in their overall development.

In preparation for its 2nd cycle of accreditation, the college honestly prepared the Self Study Report evaluating quality in terms of sustenance and enhancement based on the seven criteria highlighting the key aspects under each criterion. Care has been taken to reflect the objectivity, self-analysis and professionalism of the college while preparing the report. To sum it up, it has been a great learning experience for the stakeholders of the institution.